

## Privacy Policy

The Młyny Rothera Science and Culture Centre (hereinafter: Młyny, Młyny Rothera) makes reasonable efforts to protect the privacy of its visitors and all persons with whom it works for the purpose of carrying out its statutory tasks. All personal data collected and used by Młyny Rothera is processed in accordance with applicable legislation.

Młyny Rothera performs the tasks and duties of the Controller of the personal data as provided for in the regulations concerning personal data, in particular in the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons in relation to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (hereinafter: GDPR).

**The CONTROLLER OF THE PERSONAL DATA** is Młyny Rothera Science and Culture Centre, which can be contacted by letter send to the address; ul. Mennica 10, 85-112 Bydgoszcz, by e-mail; [sekretariat@mlynrothera.pl](mailto:sekretariat@mlynrothera.pl) or by phone at 887-467-015.

**A DATA PROTECTION OFFICER** has been appointed at the Controller.

The Data Protection Officer can be contacted via e-mail: [iod@mlynrothera.pl](mailto:iod@mlynrothera.pl) or by phone at 887-467-014.

### **PROCESSING PERSONAL DATA AT MŁYNY ROTHERA;**

**Website** [www.mlynrothera.pl](http://www.mlynrothera.pl), <https://bilety.mlynrothera.pl/>

Browsing the website does not require you to provide any personal information.

The Młyny Rothera website collects and to a limited extent stores information:

necessary for the proper functioning of the Website (e.g. cookies)  
This information does not allow individuals to be identified and is not combined with any other data obtained by Młyny Rothera. Detailed rules on cookies are contained in the Cookie Policy.

### **Tickets and online booking**

Online ticket booking and purchase is carried out via <https://bilety.mlynrothera.pl/> in accordance with the Młyn Rothera Booking and Ticketing Regulations.

Purpose of data processing: booking and purchasing tickets for exhibitions, workshops, events taking place at the Młyny Rothera Science and Culture Centre. Data is processed in an anonymised form. The basis for data processing: Article 6, section 1, letter B of the GDPR

– processing is necessary for the performance of a contract to which the data subject is a party or to take action at the request of the data subject prior to entering into a contract. Scope of data: regulated by the Młyny Rothera Booking and Ticketing Regulations.

Deletion of data: data is stored on the Website for 3 years after the last login to the account or, in the case of purchases without an account, for 3 years after the performance of the Services.

Storage of data relating to sales for which a VAT invoice has been issued

– 5 years after the end of the calendar year in which the sale was made. **A**

### **visit to Młyny Rothera**

When **booking and purchasing tickets** for exhibitions, workshops, events taking place at the Młyny Rothera Science and Culture Centre at the box office, employees of the Hospitality Department at Młyny Rothera are authorised to inspect documents proving that you are entitled to a discount (e.g. an ID card).

Purpose of data processing: booking and purchasing tickets for exhibitions, workshops, events taking place at the Młyny Rothera Science and Culture Centre. Data is processed in an anonymised form. The basis for data processing: Article 6, section 1, letter B of the GDPR

– processing is necessary for the performance of a contract to which the data subject is a party or to take action at the request of the data subject prior to entering into a contract. Scope of the data: regulated by the Młyny Rothera Booking and Ticketing Regulations

The Młyny Rothera Science and Culture Centre is covered by **video surveillance**. Video surveillance covers the interiors, car park and entrances to the building of the Młyny Rothera Science and Culture Centre, at ul. Mennica 10, as well as the outdoor area around the building, including the terrace and fountain, pavements, access roads. Video surveillance records are processed under the Video Surveillance Regulations for no longer than 30 days. Access to the records is granted only to a narrow group of

managers and the Administration and Technical Department of Młyny Rothera. Records are made available only upon written request of authorities.

The purpose of data processing: a) to perform tasks under the Act of 25 October 1991 on the organisation and performance of cultural activities, b) to ensure the safety of employees, guests, visitors, and for the protection of property (Article 6, section 1, point c, e, f of the GDPR), c) to fulfil the Controller's legal obligations (Article 6, section 1, point c of the GDPR), d) to assert potential claims (Article 6, section 1, point f of the GDPR).

In connection with the fulfilment of its statutory tasks, Młyny Rothera keeps **documentation of its activities in the form of photographs and videos**. Photographs and videos (including group photos of guests and general plans) are also part of the special offer. With the express consent of the person depicted in the photograph or video, we may take and publish individual photographs of visitors or broadcast the video.

Purpose of data processing: photographic and video documentation of Młyny activities and promotional activities – group photos, general photos. The basis for data processing: Article 6, section 1, letter D of the GDPR – processing is necessary for the purposes of the legitimate interests pursued by the Controller, except where such interests are overridden by the interests or fundamental rights and freedoms of the data subject which require protection of personal data, in particular where the data subject is a child.

Scope of data: image.

Purpose of data processing: photographic and video documentation of Młyny activities and promotional activities – framed photos, portrait of a given person. The basis for data processing: Article 6, section 1, letter A of the GDPR – consent of the data subject.

Scope of data: image, first name and surname (for the purpose of documenting consent).

Deletion of data: data is deleted at the request of the data subject. Data processed on the basis of consent is deleted when consent to data processing is withdrawn. To delete data or

withdraw your consent for processing, please contact the Data Protection Officer:  
iod@mlynrothera.pl

## **Newsletter**

The newsletter is a service provided electronically, consisting of the delivery of emails with the latest information, related to the operation of Młyn Rothera. By subscribing to the newsletter, you enter into a contract for the provision of electronic services. This contract can be terminated at any time by unsubscribing

from the newsletter. Due to the nature of Młyn Rothera activities, some of the content sent out may contain promotional or commercial information.

The Młyn Rothera Science and Culture Centre only uses the addresses given in the designated place on the Młyn Rothera website for the purpose of sending out the newsletter, or the addresses given directly to employees of the Młyn Rothera specifically for the purpose of receiving the newsletter. Młyn Rothera does not send out newsletters to e-mail addresses provided by you for other purposes. The newsletter service is provided free of charge for an indefinite period. The provision of data is voluntary, but necessary for the performance of the service in the form of sending the newsletter to the indicated e-mail address. Sending of the newsletter, in accordance with the Act on the Provision of Electronic Services, also requires a statement that the promotional or commercial information contained therein was ordered by you. We understand that by providing your address for this purpose in the 'Sign up for the newsletter' window, you wish to receive such information.

Purpose of processing: sending, at the request of the data subject, information about the activity of Młyn Rothera. The basis for data processing: Article 6, section 1, letter F and C of the GDPR – processing is necessary for the execution of the contract to which the data subject is a party.

Scope of data: e-mail address.

Deletion of data: you can unsubscribe from the newsletter at any time – there is a link in each message sent as part of the newsletter, allowing you to unsubscribe and delete

your e-mail address Unsubscribing results in the termination of the contract for the provision of electronic services in this regard and the deletion of the email address.

### **Events including workshops, concerts, lectures, debates, demonstrations and science shows at the Młyny Rothera Science and Culture Centre**

Individuals wishing to attend events organised at Młyny Rothera make a booking directly via [www.mlynyrothera.pl](http://www.mlynyrothera.pl) or at the box office.

Purpose of data processing: booking attendance at events.

The basis for data processing: Article 6, section 1, letter B of the GDPR – processing is necessary for the performance of a contract to which the data subject is a party or to take action at the request of the data subject prior to entering into a contract.

Scope of data: for events the regulations for participation in events (closed/ticketed) organised by the Młyny Rothera Science and Culture Centre apply. For free events: first name, surname, e-mail.

Deletion of data: to delete your data, contact the Data Protection

Officer: [iod@mlynyrothera.pl](mailto:iod@mlynyrothera.pl).

### **Hiring and providing space at Młyny Rothera, organisation of events**

Persons wishing to hire space or organise an event at Młyny Rothera make a booking by sending an email to: [wspolpraca@mlynyrothera.pl](mailto:wspolpraca@mlynyrothera.pl). or via the online form. It is necessary to provide data, necessary for the booking, payment and organisation of the workshop in the enquiry. Such as your first name, surname, email address telephone number. Each time at the data collection stage, those making a booking are provided with a full set of information on the purposes of the processing, their rights, the planned processing operations and information on the anticipated period of deletion of the data in accordance with the Młyny Rothera Regulations on Partnership and Space Provision.

Purpose of data processing:

Hiring and providing space at Młyny Rothera, Basis for data processing: Article 6, section 1, letter B of the GDPR – processing is necessary for the performance of a contract to which the data subject is a party or to take action at the request of the data subject prior to entering into a contract.

Scope of data: data of the booking person (first name and surname, phone number, e-mail address).

Deletion of data: completed booking forms or parts thereof are stored for the period necessary for the performance of the services, the payment of the fee and for the establishment and defence of claims by both parties, i.e. for a period of 3 years. The payment data shall be kept for a period of 5 years. In order to delete data, please contact the Data Protection Officer: [iod@mlynyrothera.pl](mailto:iod@mlynyrothera.pl).

### **Persons concluding civil law contracts and agreements with the Młyny Rothera Science and Culture Centre**

Młyny Rothera protect the data of natural persons, processed under civil law contracts, agreements and in connection with public procurement processed by Młyny Rothera.

Individuals cooperating with Młyny Rothera under civil law contracts (e.g. contract of mandate, contract of specific work, partnership agreements, volunteer

agreement) are provided each time at the stage of data collection with a full set of information concerning the purposes of processing, the scope of data, their rights, the planned processing operations and information on the expected period of data deletion.

Purpose of data processing: conclusion and execution of the contract.

The basis for data processing: Article 6, section 1, letter B of the GDPR – processing is necessary for the performance of a contract to which the data subject is a party or to take action at the request of the data subject prior to entering into a contract.

Purpose of data processing: performance of CNE's legal obligations. The basis for data processing: Article 6, section 1, letter C of the GDPR – processing is necessary for the performance of a legal obligation incumbent on the controller.

Deletion of data: personal data shall be stored for the period necessary to comply with the legal obligations incumbent on CNE in connection with the conclusion of contracts

## **RIGHTS OF DATA SUBJECTS**

1. The right to access personal data.
2. The right to request the rectification of data if it is inaccurate and to request the completion of data.
3. The right to request the erasure of your data when it is no longer necessary to achieve the purpose for which it was collected, when the data was processed on the basis of your consent, when you consider that the data was processed in an unlawful manner.
4. The right to request the restriction of data processing, i.e. to request the stoppage of all processing operations, in case you question the accuracy of the data (for the time necessary to verify the data) or consider that the data is processed in an unlawful manner, but you object to its deletion.
5. To the extent that the processing is based on consent (Article 6, section 1, letter A of the GDPR), you have the right to withdraw your consent. The withdrawal of consent does not affect the lawfulness of the processing carried out before the withdrawal.



6. To the extent that the processing is based on the interests of Młyny Rothera (Article 6, section 1, letter F of the GDPR), you have the right to object to the processing. When submitting an objection, you must indicate the reason related to your specific situation which is the basis for the objection.

In order to exercise your rights, you can write to the Data Protection Officer of Młyny Rothera (iod@mlynyrothera.pl), who will contact you for the purpose of processing your request.

## **VOLUNTARINESS OF DATA PROVISION**

Providing personal data is voluntary. Młyny Rothera processes personal data for the purpose specified, which means that the consequence of not providing the personal data requested by the Controller is the inability to provide the Services and the execution of the contracts, and it will be impossible to receive marketing information.

## **TRANSFER OF PERSONAL DATA**

We only disclose the data we collect to entities that process data on behalf of Młyny Rothera in support of our defined purposes for processing. We share data with:

1. Entities that work with Młyny Rothera in the operation of IT systems and IT services.
2. Entities providing legal, accounting, technical, analytical or quality testing services.
3. Operators of electronic payment systems and banks with regard to payment processing.
4. Authorities entitled to receive personal data pursuant to the provisions of law.

These entities are not authorised to process the entrusted data for marketing purposes. Any cases of unsolicited commercial information should be reported to: iod@mlynyrothera.pl.

## **PERIODS OF STORAGE OF PERSONAL DATA**

We make every effort to remove personal data immediately after achieving the purpose for which it was collected. The purpose for which the data is processed shall determine how long the data is processed and, once the purpose has ceased, the expiry of the limitation period for potential claims. In the event of a legitimate revocation of consent, an objection, a request for deletion, data shall not be further processed except for data

necessary to defend against potential claims, until the expiry of the limitation period for such claims.

## **AUTOMATIC PROCESSING**

Your Personal Data shall not be processed by automated means, including profiling.

### **THE POSSIBILITY TO LODGE A COMPLAINT**

If you believe that there has been a breach of the law in the processing of your Personal Data by Młyny Rothera, you have the right to lodge a complaint with the President of the Personal Data Protection Office, ul. Stawki 2, 00-193 Warsaw.